

# Washington-Only Event

## MS AUDIO PODCASTING



### OVERVIEW

Applying leadership and 21st century skills, participants use digital audio technology to create original content around a pre-determined technology theme. Podcasting encourages good storytelling, voice acting, and foley sound effects to create a coherent creative work.

**Theme:** *Students will develop a podcast focused on personal development, motivation, or coaching.*

### ELIGIBILITY

Three (3) teams per chapter may participate. Teamwork is strongly encouraged, but an individual may participate solo in this team event.

### TIME LIMITS

#### PRELIMINARY ROUND

- A. All components of the chapter's entry, including the website address (URL) for the entry, must be finished, submitted, and accessible via the Internet by 5:00 p.m. on **March 1, 2024**.
- B. The audio piece must be more than one (1) minute and less than five (5) minutes in length.
- C. A deduction of five (5) points total will be incurred for each fifteen (15) seconds under the one (1) minute minimum and for each fifteen (15) seconds over the five (5) minute maximum length.
- D. The timing starts with the first sound and continues until the last sound ends.

#### SEMIFINAL ROUND

- A. Up to ten (10) minutes is allotted for the interview.

### ATTIRE

TSA competition attire is required for this event.

### PROCEDURE

#### PRE-CONFERENCE

- A. Participants design an original audio podcast piece.
- B. Participants record their design process within a documentation portfolio.

#### PRELIMINARY ROUND

- A. Judges independently assess the entries using the following procedure:
  - 1. Judges score the audio podcast criteria to determine the top twenty-four (24) preliminary contestants, which will not be posted.
  - 2. Judges score the Documentation Portfolio criteria of those top twenty-four contestants to determine the top twelve (12) semifinalist teams.
- B. A list of the twelve (12) semifinalists (in random order) is posted.

#### SEMIFINAL ROUND

- A. Two (2) representatives from each semifinalist team report at the time and place stated in the conference program to sign up for an interview time.
- B. No more than two (2) representatives from each semifinalist team report at the assigned time and place for the interview.
- C. The top ten (10) finalists are announced at the awards ceremony.

### REGULATIONS AND REQUIREMENTS

Students will work to develop their leadership and 21<sup>st</sup> century skills in the process of preparing for and participating in this TSA competitive event. The development and application of those skills must be evident in their submission, demonstration, and/or communication pertaining to the entry.



### PRE-CONFERENCE

- A. The audio podcast and required documentation must be uploaded or located online and accessible for evaluation by the posted deadline.
- B. The entry must point directly to the team's entry. Entries that require a software download or a request that access be granted will not be judged.
- C. Entries received, or changes made to submitted entries after this deadline will not be judged.
- D. Audio Podcast:
  1. The URL must point directly to the audio file and not require any permissions or installation of software for evaluation.
  2. Music may accompany the audio piece but is not required.
  3. The audio piece must be greater than one (1) minute and less than five (5) minutes in length.
  4. There will be a five (5)-point deduction for:
    - a. each five (5) seconds under the one (1)-minute minimum
    - b. each 15 seconds over the five (5)-minute maximum length.
  5. All audio pieces must be the original work of the team and must have been completed within the current school year.
  6. Free, non-copyrighted sounds, loops, or other audio elements may be incorporated into audio pieces. The sources of these elements and the way in which they are used in the audio piece must be described in the portfolio.
  7. Each actual and/or synthesized voice used in the final piece must be illustrated in a timeline format in the portfolio.
  8. Where applicable, all ideas, sounds, and loops from other sources must be cited. If copyrighted material is used, proper written permission must be included (see the Student Copyright Checklist in the Forms Appendix). NOTE: Failure to follow this procedure results in disqualification.
  9. All entries become the property of TSA for non-profit promotional purposes.

### E. Podcast Cover Art

1. All entries must include a podcast cover art graphic (JPEG or PNG).
2. The graphic must fit a square ratio, set to 1400 x 1400 pixels.

### PRELIMINARY ROUND

#### A. Documentation Portfolio:

1. The documentation portfolio should be complete, well written, and professional in organization and appearance.
2. Documentation materials (comprising a "portfolio") are required and must be submitted as a multi-page PDF document with pages in this order:
  - a. Title page with the title of the audio piece, the event title, Chapter ID, the conference city and state, and the year; one (1) page
  - b. Table of contents; pages as needed
  - c. Podcast Cover Art (size given in Pre-conference E.2); one (1) page
  - d. Plan of Work Log (see Forms Appendix); one (1) page
  - e. Self-evaluation of the piece using criteria from the official rating form; one (1) page
  - f. Audio composition. Each actual and/or synthesized voice used in the final audio must be illustrated graphically using a timeline format.
  - g. When audio elements are used that were NOT created by the team, the source, effects applied, the way each element was incorporated into the audio piece and how each element corresponds to the audio must be included; pages as needed. Failure to include this section results in disqualification.
  - h. List of hardware, software, and instruments used in the development of the audio piece; one (1) page
  - i. List of references that includes sources for materials (non-copyrighted); pages as needed
  - j. Completed Student Copyright Checklist (see Forms Appendix)

## EVALUATION

### PRELIMINARY ROUND

#### Tier 1

A. The audio podcast

#### Tier 2

B. The documentation portfolio

### SEMIFINAL ROUND

A. The presentation/interview

Refer to the official rating form for more information.

## STEM INTEGRATION

This event aligns with the STEM (Science, Technology, Engineering, and Mathematics) educational standards.

## LEADERSHIP AND 21<sup>ST</sup> CENTURY SKILL DEVELOPMENT

This event provides opportunity for students to build and develop leadership and 21<sup>st</sup> century skills including but not limited to:

- Communication
- Collaboration/Social Skills
- Initiative
- Problem Solving/Risk Taking
- Critical Thinking
- Perseverance/Grit
- Creativity
- Relationship Building/Teamwork
- Dependability/Integrity
- Flexibility/Adaptability

## CAREERS RELATED TO THIS EVENT

This competition has connections to one (1) or more of the careers below:

- Artist
- Audio designer or engineer
- Audio operator or technician
- Broadcast technician
- Music composer

# MS AUDIO PODCASTING

## 2023 & 2024 OFFICIAL RATING FORM

### MIDDLE SCHOOL

Judges: Using minimal (1-4 points), adequate (5-8 points), or exemplary (9-10 points) performance levels as a guideline in the rating form, record the scores earned for the event criteria in the column spaces to the right. The X1 or X2 notation in the criteria column is a multiplier factor for determining the points earned. (Example: an "adequate" score of 7 for an X1 criterion = 7 points; an "adequate" score of 7 for an X2 criterion = 14 points.) A score of zero (0) is acceptable if the minimal performance for any criterion is not met.

#### Go/No Go Specifications

- Before judging the entry, ensure that the items below are present; indicate presence with a check mark in the box.
- If an item is missing, leave the box next to the item blank and place a check mark in the box labeled ENTRY NOT EVALUATED.
- If a check mark is placed in the ENTRY NOT EVALUATED box, the entry is not to be judged.

- TIER 1 – Audio composition was submitted in proper format and accessible
- TIER 2 – PDF of the documentation portfolio was submitted
- ENTRY NOT EVALUATED

TIER 1 – AUDIO PODCAST (70 points)				Record scores in the column spaces below.
CRITERIA	Minimal performance	Adequate performance	Exemplary performance	
	1-4 points	5-8 points	9-10 points	
<b>Creativity and Uniqueness</b> (X1)	The podcast feels like a standard piece; it does not make strides to distinguish itself from any other podcast.	The work involves some original aspects or manipulations of podcast ideas and form; it explores and includes at least one (1) or more podcast elements.	The episodes includes highly original, unusual, or imaginative episode ideas; it explores and includes at least two (2) or more podcast elements.	
<b>Artanship</b> (X1)	The work gives no sense of a completed podcast episode idea; there is no clear beginning, middle, or end section; the form appears random, rather than organized.	One (1) podcast element has been used to organize the episode's ideas, content, and overall form, which are somewhat coherent.	The episodes presents at least one (1) complete episode idea; the piece has a coherent and organized form with a clear beginning, middle, and end; additional elements are used to organize the episode's ideas and	
<b>Energy and Style</b> (X2)	The piece lacks liveliness, vitality, and vigor; there is no flair, elegance, or grace to the form.	The episodes generates an initial level of energy that appeals to the listener; the style and content is somewhat distinctive.	The liveliness and forcefulness of the episodes excite the listener; the style is truly unique and electrifying.	
<b>Appropriateness</b> (X1)	The podcast episodes, ideas or concepts are not appropriate and acceptable for use in the event.	The podcast idea or concept presented is acceptable and somewhat fitting.	The podcast episodes' ideas or concepts presented are fitting and serve as an excellent example of the type of work expected.	
<b>Overall Appeal</b> (X2)	The work does not present an effective general impression; the podcast content do not hold the listener's interest.	The podcast includes some interesting content and form ideas; the general impression is pleasant and moderately effective.	There is strong, interesting, and effective audio appeal; the work is designed to be enjoyed by the listeners.	
<b>TIER 1 – AUDIO PODCAST SUBTOTAL (70 points)</b>				

TIER 2 – DOCUMENTATION PORTFOLIO (50 points)				Record scores in the column spaces below.
CRITERIA	Minimal performance	Adequate performance	Exemplary performance	
	1-4 points	5-8 points	9-10 points	
<b>Portfolio Components</b> (X1)	The portfolio is unorganized and/or missing three (3) or more components.	The portfolio is adequately organized and includes most components.	All components of the portfolio are included, and the organization of the content is clearly evident.	
<b>Podcast Cover Art</b> (X2)	The cover art is present, but not creative and doesn't reflect the podcast.	The cover art present and the correct size; the cover art is of good quality and creates the desire to enjoy the podcast.	The cover art is present and the correct size; the cover art is exemplary and truly promotes the podcast; it is evident that the team connects the cover art to the podcast.	
<b>Plan of Work Log and Self-Evaluation</b> (X1)	The Plan of Work log and/or self-evaluation are incomplete, and/or missing key components.	The Plan of Work log and/or self-evaluation are somewhat complete and incorporate reflections and efforts of the team.	A complete and concisely written Plan of Work log and self-evaluation are provided and incorporate the efforts and reflections of the team.	
<b>Track Timeline</b> (X1)	The track timeline is incomplete and/or not created correctly; the timeline does not correlate with the actual music production.	The track timeline is largely complete and attempts to correlate with the actual podcast production.	The track timeline is of exemplary quality; it correlates completely with the podcast production and is easy to follow.	
<b>TIER 2 – DOCUMENTATION PORTFOLIO SUBTOTAL (50 points)</b>				

TIME DEDUCTIONS			
There will be a five (5) point deduction for each fifteen (15) seconds under the minimum time or each fifteen (15) seconds over the maximum time allowed for the visualization.			
Total time under		Fifteen (15)-second intervals under	Under time deduction
Total time over		Fifteen (15)-second intervals over	Over time deduction
<b>TOTAL TIME DEDUCTION</b>			

Rules violations (a deduction of 20% of the total possible points for the above sections) must be initialed by the judge, coordinator, and manager of the event. Record the deduction in the space to the right.

Indicate the rule violated: \_\_\_\_\_

<b>PRELIMINARY SUBTOTAL (120 points)</b>
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<b>SEMIFINAL INTERVIEW (40 points)</b>				Record scores in the column spaces below.
<b>CRITERIA</b>	<b>Minimal performance</b>	<b>Adequate performance</b>	<b>Exemplary performance</b>	
	<b>1-4 points</b>	<b>5-8 points</b>	<b>9-10 points</b>	
<b>Organization</b> (X1)	The team/individual seems unprepared and unorganized for the interview.	The team/individual is adequately prepared and organized for the interview.	The responses to the interview questions are organized within the team and impressive.	
<b>Knowledge</b> (X1)	The team/individual seems to have very little understanding of the concepts and gives vague interview answers.	The team/individual has a generalized understanding of the concepts discussed and answers questions well.	There is clear evidence of a thorough understanding of the concepts discussed.	
<b>Articulation</b> (X1)	Communication of the design concept is unclear, unorganized, and or illogical; leadership and/or 21 <sup>st</sup> century skills are not evident.	Communication of the design concept is somewhat logical and clear; leadership and/or 21 <sup>st</sup> century skills are somewhat evident.	Communication of the design concept is clear, concise, and logical; leadership and/or 21 <sup>st</sup> century skills are clearly evident.	
<b>Delivery</b> (X1)	The team/individual is verbose and/or uncertain in the interview; posture, gestures, and lack of eye contact diminish the delivery.	The team/individual is somewhat well-spoken and clear in the interview; posture, gestures, and eye contact result in an acceptable delivery.	The team/individual is well-spoken and distinct in the interview; posture, gestures, and eye contact result in a polished, natural, and effective delivery.	
<b>SEMIFINAL INTERVIEW SUBTOTAL (40 points)</b>				
Rules violations (a deduction of 20% of the total possible points for the above sections) must be initialed by the judge, coordinator, and manager of the event. Record the deduction in the space to the right. Indicate the rule violated: _____				
<b>SEMIFINAL SUBTOTAL (40 points)</b>				
<b>To arrive at the TOTAL score, add any subtotals and subtract rules violation points, as necessary.</b>				
<b>TOTAL (160 points)</b>				

**Comments:**

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I certify these results to be true and accurate to the best of my knowledge.

**JUDGE**

Printed name: \_\_\_\_\_ Signature: \_\_\_\_\_

# AUDIO PODCASTING EVENT COORDINATOR INSTRUCTIONS

## PERSONNEL

- A. Event coordinator
- B. Judges:
  1. Preliminary round, two (2) for each forty (40) entries
  2. Semifinal round, two (2)

## MATERIALS

- A. Coordinator's packet, containing:
  1. Event guidelines, one (1) copy for the coordinator and for each judge
  2. TSA Event Coordinator Report
  3. List of judges/assistants
  4. One (1) stopwatch per group of judges
  5. Results envelope
- B. Tables and chairs for judges
- C. Extension cords (25' minimum length), as needed
- D. Power bar with surge protection, as needed

## RESPONSIBILITIES

### PRE-CONFERENCE/PRELIMINARY ROUND

- A. National TSA will collect entries until 11:59 p.m. ET on a designated date in mid-May. The submissions are shared with the CRC manager, event coordinator, and assigned judges.
- B. Review entries as they are submitted to the designated online storage utility.
- C. Manage communication and Pre-conference evaluation (at least two [2] or more judges should be recruited earlier in the year). Coordinate with National TSA and/or the Judge Manager.
- D. Judges determine the twelve (12) semifinalists and discuss and break any ties.
- E. At least five (5) days prior to the National TSA Conference, make accessible the online storage utility link for the entries.

### AT THE CONFERENCE

- A. Attend the mandatory coordinator's meeting at the designated time and location.
- B. Report to the CRC room and check the contents of the coordinator's packet.
- C. Review the event guidelines and check to see that enough personnel have been scheduled.
- D. Inspect the area(s) in which the event is being held for appropriate set-up, including room size, chairs, tables, outlets, etc. Notify the event manager of any potential problems.
- E. At least one (1) hour before the event is set to begin, meet with judges/assistants to review time limits, procedures, regulations, evaluation, and all other details related to the event. If questions arise that cannot be answered, speak to the event manager before the event begins.

### PRELIMINARY ROUND

- A. On the first full day of competition, post a list of the twelve (12) semifinalists in random order.

### SEMIFINAL ROUND

- A. Semifinalists report at the time and place stated in the conference program to sign up for an interview time.
- B. Semifinalists report at the time and place stated in the conference program for the interview.
- C. Manage the interviews.
- D. Discuss rule violations (e.g. 20% deduction, disqualification) and have all relevant parties initial the rating form.
- E. Judges determine the ten (10) finalists and discuss and break any ties.
- F. Submit the finalist results and all related forms in the results envelope to the CRC room.
- G. If necessary, manage security and the removal of materials from the event area.